

1. Agenda Changes 9-19-23

Documents:

[AGENDA CHANGES 9-19-23.PDF](#)

AGENDA CHANGES

SEPTEMBER 19, 2023

The following items have been added:

INTRODUCTION OF ORDINANCES:

Public Hearing and Final Adoption scheduled for October 3, 2023.

**13. AN ORDINANCE AMENDING THE MINIMUM AND
MAXIMUM RATE OF SALARY AND COMPENSATION OF
ELECTED AND APPOINTED TOWNSHIP OFFICIALS, AND NON-
UNION EMPLOYEES IN THE VARIOUS MUNICIPAL
DEPARTMENTS OF THE TOWNSHIP OF BERKELEY HEIGHTS.**

XI. EXECUTIVE SESSION –

Attorney Client Privilege/Contract Negotiations – Board of Education

(13)

Explanation: This Ordinance amends the Township's current Salary Ordinance (Ordinance 4-2023) to update titles per the Municipal Code and change the salary range for the various positions.

**AN ORDINANCE AMENDING THE MINIMUM AND MAXIMUM
RATE OF SALARY AND COMPENSATION OF ELECTED AND
APPOINTED TOWNSHIP OFFICIALS, AND NON-UNION
EMPLOYEES IN THE VARIOUS MUNICIPAL DEPARTMENTS
OF THE TOWNSHIP OF BERKELEY HEIGHTS**

BE IT ORDAINED by the Township Council of the Township of Berkeley Heights, County of Union and State of New Jersey, pursuant to N.J.S.A. 40A:5-19 and N.J.S.A. 40A:9-10, that the Township's Salary Ordinance be amended as follows:

SECTION 1.

The annual salaries and wages of the elected and appointed officials of the Township and certain non-union Township employees in the various municipal departments of the Township of Berkeley Heights shall be fixed from time to time by the Township Council by Resolution and, except as provided herein shall not be less than the minimum amounts nor more than the maximum amounts hereinafter set forth for each position.

<u>DEPARTMENT/POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>ADMINISTRATIVE & EXECUTIVE</u>		
Mayor	1.00	4,000.00
Council Members	1.00	3,500.00
Township Administrator	60,000.00	166,000.00
<u>Assistant Administrator/Personnel Officer</u>	25,000.00	94,000.00
Executive Assistant		
Administrative Assistant	25,000.00	48,700.00
Township Clerk	50,000.00	115,000.00
Acting Township Clerk	35,000.00	70,000.00
Deputy Township Clerk	25,000.00	70,000.00
<u>FINANCE DEPARTMENT</u>		
Chief <u>Municipal</u> Financial Officer	60,000.00	136,000.00
Treasurer		
Assistant Finance Officer	40,000.00	82,000.00
Tax Assessor	20,000.00	54,000.00
Tax Assessor Clerk	40,000.00	60,000.00
Tax Collector	20,000.00	90,000.00
<u>MUNICIPAL COURT</u>		
Municipal Judge	10,000.00	35,700.00
Municipal Prosecutor	10,000.00	20,400.00
Public Defender	3,000.00	10,200.00
Board of Adjustment Attorney	2,000.00	7,500.00

PUBLIC WORKS/ENGINEERING

Township Engineer/ Director of Public Works	45,000.00	121,000.00
Director of Public Works	45,000.00 <u>30,000.00</u>	98,000.00
Asst. Dir. Of Public Works	45,000.00	93,000.00
DPW/Sewer/Board of Health Administrative Assistant	40,000.00	62,000.00
Engineering/Zoning Administrative Assistant	40,000.00	60,000.00
Construction/Zoning Administrative Assistant	40,000.00	60,000.00
Zoning Official (Tree Inspector & Code Review Officer)	30,000.00	92,000.00
Assistant Zoning Official	15,000.00	40,000.00
Construction Official	60,000.00	102,000.00
Technical Assistant to the Construction Official (TACO)	40,000.00	62,000.00
Land Use Administrator	50,000.00	70,000.00

FIRE

Fire Official	1.00	15,500.00
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SEWER PLANT

Director of Wastewater Management	85,000.00	137,000.00
Acting Director of Wastewater Management	50,000.00	95,000.00

RECREATION

Director of Recreation	60,000.00	110,000.00
Associate Recreation Director	30,000.00	90,000.00

POLICE DEPARTMENT

Chief	90,000.00	220,000.00
Police Administrative Assistant	28,000.00	65,000.00
Confidential Assistant	28,000.00	78,000.00
Firearms/Records Administrator	40,000.00	71,000.00
Records Clerk	40,000.00	65,000.00
Special Police (per hour)	13.00	35.00

Special Police Matrons (per hour)	13.00	30.00
Crossing Guards (per hour)	13.00	30.00

EMERGENCY MANAGEMENT

Emergency Management Coordinator	500.00	10,000.00
Assistant Emergency Management Coordinator	500.00	7,500.00

HOURLY EMPLOYEES

Level 1 – Seasonal (per hour)	13.00	20.00
Level 2 – Casual	13.00	50.00
Level 3 – Casual w/License*	20.00	65.00 <u>75.00</u>

**This includes all subcode officials*

SECTION 2.

The provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 3.

All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4.

The provisions of this Ordinance shall be effective according to law.

Introduced: _____

Adopted: _____

Angie Devanney, Mayor

ATTEST:

Ana Minkoff
Township Clerk

**A RESOLUTION PURSUANT TO N.J.S.A.10:4-12 MOVING
THE PUBLIC MEETING INTO EXECUTIVE SESSION**

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Township Council of the Township of Berkeley Heights has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

1. **Attorney Client Privilege/Contract Negotiations – Municipal Complex**
2. **Attorney Client Privilege/Contract Negotiations – Board of Education**

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of

Berkeley Heights that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

APPROVED this 19th day of September, 2023.

Attest: _____
Ana Minkoff, Township Clerk