

MINUTES

BOARD OF ADJUSTMENT

TOWNSHIP OF BERKELEY HEIGHTS, NEW JERSEY

Reorganization Meeting

January 7, 2021

The Reorganization Meeting of the Board of Adjustment was called to order at 7:30 PM via Zoom virtual meeting service.

It was confirmed that the meeting was being held in conformance with all regulations of the SUNSHINE LAW and proper notice had been given to the Courier News; also, the Agenda had been posted on the Township website. The Agenda for the meeting, as well as instructions for public participation in the meeting, have also been posted on the Township website and sent to the newspaper of record. The Agenda items will not necessarily be heard in the order listed and the meeting will not continue significantly past 10:30 PM.

Oath of Public Officers – Newly Appointed Members

The oath of office was administered to the following members by Steven Warner, Esq. prior to the start of the meeting.

Joseph Ringwood – 4-year term to end 12/31/2024

Gerald Nappi - 4-year term to end 12/31/2024

Robert Pereda – Alternate #1 - 2-year term to end 12/31/2024

Roll Call:

Members present were Mr. Sullivan, Mr. Nappi, Mr. Delia, Mr. Coviello, Mr. Sylvester, Mr. Ringwood and Mr. Pereda.

Reorganization

Steven Warner was elected as Temporary Chair.

Election of Board Chairman

Mr. Sullivan was nominated to serve as Board Chairman on the motion of Mr. Ringwood, seconded by Mr. Nappi. There were no other nominations and Mr. Sullivan was elected Board Chairman by roll call vote 7-0.

Election of Board Vice Chairman

Mr. Siburn was nominated to serve as Board Vice Chairman on the motion of Mr. Coviello, seconded by Mr. Sylvester. There were no other nominations and Mr. Siburn was elected Board Vice Chairman by roll call vote 7-0. Mr. Warner noted that written confirmation has been received from Mr. Siburn that if nominated he would accept such nomination and election.

Designation and Adoption of Resolutions

The following designations were made and the resolutions memorializing those designations were adopted as a “package” on the motion of Mr. Sylvester, seconded by Mr. Ringwood and carried by unanimous roll call vote 7-0.

2021 Meeting Dates

Official Newspapers – The Courier News and the Star Ledger

Secretarial Services – Regina Giardina

Board Secretary – Connie Valenti

Escrow Official – Connie Valenti

Bylaws

Steven Warner of the firm of Ventura, Miesowitz, Keough & Warner, P.C. was designated as Board Attorney, and the Resolution memorializing the same was adopted, on the motion of Mr. Coviello, seconded by Mr. Nappi, and carried by unanimous roll call vote 7-0.

Adoption of Minutes:

December 10, 2020

A motion was made by Mr. Sylvester, seconded by Mr. Ringwood, and carried 7-0 to adopt the minutes of the December 10, 2020 Regular Meeting as presented.

Discussion

Mr. Warner advised that the Resolution with respect to App.#17-20: 391 Springfield Avenue, LLC, 389-391 Springfield Ave, Block 208, Lot 20 was distributed and comments were made by the applicant's attorney. Those comments require further review, and he expects that the resolution will be presented for adoption at the next meeting of the Board.

Mr. Warner reviewed the materials distributed to the Board for review.

Discussion took place regarding the status of the recommendations made by the Board in its 2020 Annual Report to the Township Council and the Planning Board. Mr. Warner advised the Board as to the status and stated that he will continue to work with the Planning Board Attorney on the matter.

Discussion took place regarding the Board's responsibilities with respect to comments received from the Environmental Commission on pending applications. Mr. Warner stated that the Board has the right to request input from the Township Engineer and he recommended that such a request be sent to the Township Engineer if the Board feels that additional professional advice is needed.

Open to Public

The hearing was opened to the public. There were no members of the public who had comments or questions.

Adjournment:

A motion was made by Mr. Sylvester, seconded by Mr. Ringwood, to adjourn the meeting. The voice vote was unanimous, and the meeting was adjourned at 8:04 PM.

Regina Giardina, Secretary Pro Tem