

MINUTES

PLANNING BOARD

TOWNSHIP OF BERKELEY HEIGHTS, NEW JERSEY

Re-Organization Meeting

January 11, 2023

The Reorganization Meeting of the Planning Board was called to order at 7:30 PM by Regina Giardina.

Mrs. Giardina confirmed that the meeting was being held in conformance with all regulations of the SUNSHINE LAW and proper notice had been given to the Courier News; also, the Agenda had been posted on the Township website. The Agenda for the meeting, as well as instructions for public participation in the meeting, have also been posted on the Township website and sent to the newspaper of record. The Agenda items will not necessarily be heard in the order listed and the meeting will not continue significantly past 10:30 PM.

Oath of Office

The oath of office was administered to the following members by William Robertson prior to the start of the meeting:

Joseph Graziano, Sr. -- Class I Mayor's Designee

Joe Popolo – Township Official – 1-year term to end 12/31/2023

Craig Johnson – Class IV Member – 4-year term to end 12/31/26

Alvaro Medeiros – Class IV and EC Member – 3-year term to end 12/31/25

Margaret Illis – Class IV Member – replacement of unexpired term to end 12/31/23

John Leo – Alternate #2 – 2-year term to end 12/31/24

Roll Call:

Members present were Mr. Johnson, Mr. Hall, Mr. Graziano, Mr. Popolo, Mr. Medeiros, Ms. Illis, and Mr. Leo.

Reorganization

Election of Officers

Mrs. Giardina opened the meeting for nominations for Board Chairman.

Craig Johnson was nominated as Chairman on the motion of Mr. Graziano, seconded by Mr. Hall. There were no other nominations and Mr. Johnson was elected Chairman by unanimous roll call vote.

Mr. Johnson opened the meeting for nominations for Board Vice Chairman. Kevin Hall was nominated as Vice Chairman on the motion of Mr. Graziano, seconded by Mr. Medeiros. There were no other nominations and Mr. Hall was elected Vice Chairman by unanimous roll call vote.

Designation and Adoption of Resolutions

The following designations were made and the resolutions memorializing those designations were adopted as a “package” on the motion of Mr. Hall, seconded by Mr. Graziano and carried by unanimous roll call vote 7-0.

2023 Meeting Dates

Official Newspapers – The Courier News and the Star Ledger

Secretarial Services – Regina Giardina

Board Secretary – Connie Valenti

Escrow Official – Connie Valenti

Court Reporter

Bylaws

Executive Session

The Board entered into Executive Session at 7:35 pm for the discussion of the submissions received from potential attorneys and engineers for the positions of Board Attorney and Board Engineer. The Executive Session concluded at 7:42 pm.

The Board returned to Public Session at 7:42 p.m. on the motion of Mr. Graziano, seconded by Mr. Hall, and carried by unanimous voice vote.

William Robertson of the firm of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis and Lehrer was designated as Board Attorney, and the Resolution memorializing the same was adopted, on the motion of Mr. Graziano, seconded by Ms. Illis, and carried by unanimous roll call vote.

The firm of Neglia Engineering was designated as Board Engineer, and the Resolution memorializing the same was adopted, on the motion of Mr. Graziano, seconded by Mr. Medeiros, and carried by unanimous roll call vote.

Adoption of Minutes:

Regular Meeting December 7, 2022

A motion was made by Mr. Medeiros, seconded by Ms. Illis, to adopt the Minutes of the Regular Meeting of December 7, 2022 as presented. The voice vote was unanimous.

Adjournment:

A motion was made by Mr. Graziano, seconded by Mr. Medeiros, to adjourn the meeting. The voice vote was unanimous and the meeting adjourned at 7:47 p.m.

Regina Giardina, Secretary Pro-Tem