

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
COUNCIL MEETING HELD FEBRUARY 18, 2020**

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**CALL TO ORDER**

At 7:00 p.m. the Mayor called the meeting to order and the Township Clerk stated adequate notice of this meeting has been provided by posting the same on the bulletin board of Town Hall and forwarding a copy to the Courier News and Star Ledger at least forty-eight hours prior to this meeting, all in accordance with the Open Public Meetings Act.

**ROLL CALL**

The following Council members were present:

Gentiana Brahimaj  
Manuel Couto  
Jeanne Kingsley (*via SKYPE*)  
Alvaro Medeiros  
Susan Poage  
Stephen Yellin  
Angie D. Devanney, Mayor

Also present were:

Township Attorney: Kraig Dowd  
Township Administrator: Liza Viana  
Township Clerk: Ana Minkoff

**FLAG SALUTE**

Mayor Devanney asked everyone present to stand for the Flag Salute.

**CONFERENCE SESSION**

**Municipal Complex Financing and Debt**

Mr. Jessup accompanied by Ms. Litzebauer presented an updated analysis of the financing and debt for the New Municipal Complex. There was a brief discussion on the analysis.

Mayor Devanney opened the floor to questions from the public.  
*No voices were heard.*

**TOWNSHIP COUNCIL REPORTS**

**Mrs. Brahimaj** reported on the following topics:

- YMCA Opening
- Councilwoman webpage
- Communications Committee

**Mr. Couto** stated he had nothing to report.

**Mrs. Kingsley** reported on the following topics:

- YMCA Opening
- Downtown Beautification Committee

**Mr. Medeiros** reported on the following topics:

- Mayor’s Wellness Campaign
- Renewable Government Energy Aggregation Project
- Recycling Task Force

**Mrs. Poage** reported on the following topics:

- Grants Committee
- Planning Board

**Mr. Yellin** reported on the following topics:

- Historic Preservation Committee
- Need for Poll Workers
- Communications Committee

### **ADMINISTRATION REPORTS**

**Mayor Devanney** reported on the following topics:

- Library Construction bond Grant
- 2020 Budget
- Recycling
- Walking Trails along Passaic River
- Recreation Survey
- Senior Advisory Board
- Economic Development Committee
- YMCA Ribbon Cutting

**Ms. Viana** reported on the following departments:

- Public Works
- Construction
- Engineering
- Wastewater Treatment
- Recreation
- Zoning

Approval of Township Council and Administration Reports

Mover: Mrs. Poage

Seconder: Mr. Yellin

Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin

Nays: None

Abstain: None

Absent: None

***Result: Approved***

### **HEARING ON AGENDA ITEMS ONLY**

Opening of the Hearing on Agenda Items Only

**Township Council Minutes  
Council Meeting – February 18, 2020**

Mover: Mr. Yellin  
Seconded: Mrs. Poage  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

Mr. Foregger of 14 Dorset Road asked about the Sustainable Jersey Grant funds. Mrs. Kingsley responded.

Mr. Foregger asked about the anticipated PILOT revenue. Mayor Devanney responded and there was a brief discussion.

Mr. Birbrower of 103 Briarwood Drive W asked about the PILOT revenues. Mrs. Poage responded and there was a brief discussion.

Mr. Birbrower asked about the data backup processes of the Township. Mr. Medeiros responded, and a longer discussion followed.

**Closing of the Hearing on Agenda Items Only**

Mover: Mr. Yellin  
Seconded: Mr. Medeiros  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

**APPROVAL OF RESOLUTIONS**

1. Resolution approving Bill List dated February 18, 2020, in the amount of \$445,520.75.

**Approval of Resolution**

Mover: Mr. Medeiros  
Seconded: Mr. Yellin  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

***Result: Approved***

2. Resolution amending the Shared Service Agreement with the Borough of Madison for IT services, for a term covering January 1, 2020 through December 31, 2020.

**Approval of Resolution**

Mover: Mrs. Brahimaj  
Seconded: Mr. Medeiros  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None

Abstain: None  
Absent: None

***Result: Approved***

3. Resolution authorizing the submission of the Sustainable Jersey Grant.

Approval of Resolution

Mover: Mr. Couto  
Second: Mr. Medeiros  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

***Result: Approved***

**CONSENT AGENDA**

All matters listed under Consent Agenda are considered routine by the Township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**4. Consent Agenda Resolutions (a-g)**

- a. Resolution authorizing a 2020 tax refund to Tailor’s Wife LLC, Block 212, Lot 8.02, 457 Springfield Avenue, in the amount of \$2,071.80.
- b. Resolution authorizing a 2020 tax refund to Corelogic Centralized Refunds, Block 2901, Lot 1.02, 206 Emerson Lane, in the amount of \$784.24.
- c. Resolution authorizing a 2020 tax refund to Corelogic Centralized Refunds, Block 208, Lot 1, 10 Summit Avenue, in the amount of \$9,304.27.
- d. Resolution authorizing a 2020 tax refund to Corelogic Centralized Refunds, Block 2001, Lot 14, 390 Long View Avenue, in the amount of \$5,311.06.
- e. Resolution authorizing a 2020 tax refund to Free Acres, Block 2901, Lot 1.88, 258 Emerson Lane, in the amount of \$1,162.25.
- f. Resolution authorizing a 2020 tax refund to Corelogic Centralized Refunds, Block 301.02, Lot 1, 206 Emerson Lane, in the amount of \$2,471.74.
- g. Resolution authorizing a release of a Performance bond, in the amount of \$700.00, to Thomas Pugliese, for work performed at 6 Debbie Place.

Approval of Consent Agenda Resolutions # 4 a-g

Mover: Mrs. Poage  
Second: Mr. Yellin

Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

***Result: Approved***

## **INTRODUCTION OF ORDINANCES**

### **Public Hearing and Final Adoption Scheduled for March 10, 2020.**

The Clerk presented and read:

**“An Ordinance of the Township of Berkeley Heights, County of Union, State of New Jersey, Amending and Supplementing Title 2 of The Code of the Township of Berkeley Heights ("Administration and Personnel") at Chapter 2.90 (“Historic Preservation Committee”).**  
Explanation: This Ordinance amends certain Township Code provisions regarding the Historic Preservation Committee within the Township of Berkeley Heights.

That the Ordinance as read by the Township Clerk be offered on first reading and that March 10, 2020 be set as the date of Public Hearing and that the Township Clerk is directed to advertise same in the Courier News

Mover: Mr. Medeiros  
Seconder: Mr. Yellin  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

## **CITIZENS HEARING**

### Opening of the Citizens Hearing

Mover: Mr. Couto  
Seconder: Mrs. Poage  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

Ms. Illis of 102 Twin Falls Road thanked the Communications Committee for their work.

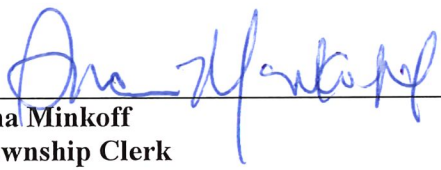
### Closing of the Citizens Hearing

Mover: Mr. Couto  
Seconder: Mr. Medeiros  
Ayes: Mrs. Brahimaj, Mr. Couto, Mrs. Kingsley, Mr. Medeiros, Mrs. Poage and Mr. Yellin  
Nays: None  
Abstain: None  
Absent: None

**ADJOURNMENT**

Moved by Mr. Medeiros to adjourn and all were in favor.  
(7:55 p.m.)

**Approved:     May 12, 2020**

  
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**Ana Minkoff  
Township Clerk**