

**Recreation Commission Monthly Meeting
February 18, 2021**

In attendance:

**Rebecca Acheson
Arthur Barbera
Kevin Dearman
Ed Gallitelli
Christine Geertsma
Carolyn George
Ryan Sullivan
Debra Varnerin**

- 1. Adoption of January 21, 2021 meeting minutes**
 - a. Motion to Adopt the Minutes: Ed Gallitelli
 - b. Second: Debbie Varnerin
 - c. All in favor

- 2. Review and Approve January Financials**
 - a. Trish to review dates
 - b. Motion to approve financials: Chris Geertsma
 - c. Second: Art Barbera
 - d. All in favor

- 3. Update Lower Columbia, deck, stone parking & pathways**
 - a. BOE, Town consultation occurred
 - b. Carolyn meeting with BOE admin (Donna F) tomorrow on shared responsibilities on drainage, pathways and lighting.

- 4. Pickleball/Tennis program for 2021**
 - a. Sent letter to Ann Clifton on intent to do renovations with detail on courts for usage.
 - b. Established increases for fees, majority of permits are family issued. Also changed senior designation from 60 to 65 – no grandfathering
 - c. Fee structure: resident (\$10) and non-resident guest fees (\$20)
 - d. No play before 8am to address complaints and lights on until 9 or 10pm depending on month
 - e. March 15 rollout

- 5. Update on move into new Town Hall**
 - a. Carolyn, Trish and Deb continue setting up the space, painting, new countertops
 - b. Waiting on facility furniture and approval for indoor launch of activities

- 6. Recreation Capital Projects**
 - a. Path, sand pro, acoustic fence for pickle ball, two lawn mowers, and timing locks on bathrooms for lower Columbia are requests made for 2021.
 - b. Tennis light upgrade to Led with timers is a long- term plans BOE for lower courts and then Rec will take care of upper courts in two years. Delivered three year (vs six year plan) this year and next year we will update to a six year plan.

7. Field Usage fee review & approval

- a. \$15/pp in town non-profit/ \$25/pp out of town and for profit/\$125 for one-time use – per program or camp
- b. Google forms updated to reflect increases
- c. Sent 2019/2020 billings (Rebels, PAL, YSC) and communicated Jan 1, 2021 participant fee increases

8. Berkeley Heights Teen Scene Summer 2021

- a. Communicated with Mountainside that we are running a standalone program
- b. Youth Grades 7 – 10 for day trips, use school busses to keep costs down
- c. Temporarily booked several venues
- d. Promoting 5 week camp beginning last week June – through end of July

9. Summer Activities Discussion

- a. Memorial Day Parade
 - i. Spoke with Dennis Ryan – we can wait until April 1 to make decision. Still undecided
- b. Playground Camp
 - i. Redid registration/application forms
 - ii. Created forms for establishing counselor schedules up front
 - iii. Creating electronic time sheets to check in/out on smartphones
 - iv. Will use laptop for check in/out this year vs. handwriting
- c. Concerts in the Park
 - i. Switching concerts to Wednesdays. Looking to schedule first one June 30
 - ii. Going with 2 big bands and 2-3 local bands from 7-8:30pm
 - iii. Spoke with Jim Skidmore – he gave info on local band use in conjunction with our investigation with the big bands we typically use for concerts.
 - iv. Asked for \$10K in operating budget to cover costs for this, movies and other events
- d. Drive-In Movies / other events
 - i. Got refund \$750 for outhouse from last year movie in park
 - ii. Email out to investigate movie in the park vs drive in movie this year
 - iii. Buss seniors to Connell for shows / senior lunches (ie Jessica Lombardi's troupe)
 - iv. Talent show /dance studio showcase proposed as back up

10. Recreation Logo/Newsletter facelift

- a. Want to modernize newsletter - Reached out for ideas from HS, Tapinto, Grapevine as options. Trish make a template in google forms. Reach to Communications Commission for ideas.
- b. Debbie proposed new Recreation Commission logo – discussed options for contest and community design – discuss next meeting

11. Meeting Closed