

Rec Commission Minutes from May 21st, 2020 Meeting

Review April Budget

- Review – Tom Barton
- Motion to approve – Ed Gallitelli
- Second – Ryan Sullivan
- Not accruing bills or payments due to no programming
- Spring Refunds will show up in May reports
- Thinking approx. \$130K after refunds available

Recreation Director Update

- Town reviewed with Township attorney who did not approve Deb & Ed as co-directors
- Deb recommended we hire Tom as a consultant for 10 hrs/week for next 10 weeks – this was also rejected.
- Minimum six month waiting period before being allowed to be rehired as a consultant
- Final recommendation: suggesting the Commission assigns tasks to Carolyn & Trish as a fix
- Ed sent file with roles & responsibilities
- Everyone agreed

Purchase Orders

- Recommending Carolyn creates POs requisitions and prepares reports for Commission – Trish processes
- Question raised how much needs to go to Commission for approval vs. BAU
- Rebecca suggesting we have a schedule of what to expect ahead of time/Tom suggests Carolyn/Trish sends a weekly email
- Setting a \$1K threshold for approvals before going to commission

Work Order Request System

- Deb to set up to test becoming more structured and improve visibility
- Google forms

Special Events

- \$250 for Memorial Day wreaths is paid for by Recreation. Circulate between Halls & Dean's Greens
- Debbie proposed looking for donations for wreaths to avoid rec budget
- Not a huge expenses for Special Events but wanted everyone to be aware that Rec does cover these things

Drainage Project

- Tom Solfaro involved in all engineering in town (his firm does engineering for the town)
- Tom to make suggestions of vendors to go to, his opinion work could be done in 2-3 days. (Anything over \$6K needs multiple quotes)
- We have the funds to cover. This should be priority 1 and shoot for first week of June for project completion.
- Rebecca suggested spreading stone since no paving there this year. Deb scoped out quote. Tom started PO req. for \$201 for truckload of stone.
- Everyone in favor for getting the quotes and moving forward

General Updates

- **Sansone fences up.** Many positive comments. To address some negative comments Deb reinforced that the decision on fence set up was made by committee. Dave Dietzel, Baseball Commissioner signed off.
- **Upper Columbia refurbishment** project started last week. Waiting for heavy rain storm so leveling can occur. Also needs drainage.
- **Drive In Theater** - Patrick Smith and Connell will take over this project.
- **Disc Golf** - Debbie & Chris reviewed parks for feasibility. Snyder and Passaic could both potentially work. Snyder has some wetlands. Union County would need to approve. Construction is approximately \$3,500. Talked about Nokia space as potential investigation. Ed to reach to Bret Sayre for contacts or ideas on
- **Friends of BH** – received an anonymous donation of \$3K to the foundation. Tom and Debbie to determine Annie funding next week. We need to remove Tom as Treasurer.
- **Grants** – Investigate grants we can apply for...leverage service Deb subscribes to for ideas
- **New ideas** – Discussed new ideas that we could think about...everyone write down suggestions and we can brainstorm. No forward movement until Governor lifts his order.
- Proposed meeting next week to follow up and say goodbye to Tom.