

## Recreation Commission Monthly Meeting September 29, 2020

### **In attendance:**

Ed Gallitelli  
Debra Varnerin  
Christine Geertsma  
Kevin Dearman  
Arthur Barbera  
Rebecca Acheson  
Carolyn George

### **Absent:**

Ryan Sullivan

#### **1. Previous Minutes/Review financial**

- a. Motion to approve financials – Kevin made motion/Art second
- b. Motion to approve & adopt prior notes and minutes 2018 through present – Chris made motion/Rebecca second  
\*\*Notes & minutes were aligned to with understanding that not all members were on commission since point of review in 2018. Approvals provided based on assumptions that notes captured are accurate.

#### **2. Fields/Snyder Field Complaint/Parking**

- a. Recent College baseball use created an issue with parking, overflow and foul ball hazard. Police called and summons issued. Discussed options for future.
- b. Debbie contacting Joe Graziano to ensure consideration takes place during upcoming field upgrade. In short term, ask if we can open emergency exit area and create entrance/exit proposal. Also ask if we can ask for police drive through on weekends to help alleviate congestion.

#### **3. Grants**

- a. CARES Act Grant: Submitted request to cover bigger ticket items, for example; lawn mower, drag machine, overhang at lower Columbia, tennis courts, playground flooring. Anything approved will come off our former grant request list. Expecting to hear feedback in November.
- b. Old grant cleanup: Reviewed outstanding 2005/15 details that were assembled and submitted for grant recoup – waiting on approvals

#### **4. Current Programming for Fall**

- a. Offering new programs has been very well received: \$39K for Fall programming
- b. \$7,500 has been collected for field usage fees
- c. Running free Senior Programming: exercise/bingo outside Mon, Wed & Fri. Township to absorb Lois budget (less than \$40/hour) to run this in 2021

#### **5. Community Pass – Rec account**

- a. Need to work on reclassifications on miscellaneous charge codes from previous tracking methods to help with appropriate assignments and fund reimbursement
- b. Deb, Carolyn & Art to meet with Eugenia on options for sub-categories
- c. Some examples of miscellaneous categories include summer playground camp, theme park tix.

#### **6. Community Garden**

- a. Administrators would like to use our Community Pass account to prioritize and manage sign-up for plots of land
  - b. Need to determine time needed (deposits, reporting, etc) and credit card transactions fees for pass through
- 7. Tennis/Pickleball Court Issues**
- a. Submitting grant to upgrade courts. Usage and schedules remain extraordinarily high.
  - b. Carolyn meeting with Howard Lee (retired but volunteering) to come up with a plan for family membership, lessons during prime time, etc.
  - c. Need to add parking options to future discussions. Stone was suggested by Ed which could be an acceptable workaround. For future discussion.
- 8. Port-o-john budget**
- a. Requested that we pay for receptacles placed at High School. PAL uses on Sundays and facilities are closed. \$80 fee/month
  - b. Art to partner with Carolyn on plans
- 9. Chestnut Tree Invoices**
- a. Payment schedule Jan – June for \$14K for services owed
- 10. EZ Pass – Credit Card**
- a. Card linked to Tom Barton - needs to be reassigned
  - b. Suggesting we cancel account. Carolyn to speak with Barbara on next steps.
- 11. Trugreen Options Aeration & Seeding**
- a. What are requirements for field evaluation; wear & tear lighter in 2020. Need to know must have vs. nice to have.
  - b. Proposals were distributed to commission for review and consideration.
  - c. Potential staggering for field maintenance now that funds are lower – will get feedback after they walk the fields.
  - d. Kevin to review other services for potential RFP
- 12. Meeting Closed**